

**Flatwater Paddling Yukon**  
 Website Meeting  
 26 January 2017 (6:30 pm - 8:30pm)

**Present:** Kim Hobus (Vice-President), Niki Parry (Director Competitive), Daniel Girouard (Executive Director), Matt Wilkie (Member – communications committee)

**Regrets:** Helen Anne Girouard (President/Chair), Ali Morham (Director Recreational), Manon Desforges (Secretary/Treasurer)

**1. Call to order by Kim Hobus: 6:30 pm**

**2. Review Website**

<p><b>Likes</b>          Simple design          Logo stays at top</p>	<p><b>Dislikes</b>          Look of the calendar</p>
<p><b>Navigation</b>          About Us              Coaches              Board              History with YCKC              Sports Governing Body          Membership          Athletes</p>	<p><b>Success</b>          Smooth Sign up          Easy to find information          0 phone calls with regards of how to find where to sign up          Active and useful when the active guide comes out Feb. 20          Board and staff have the ability to manage club events</p>
<p><b>Next Steps</b>          Learn more buttons on home page not working          Ability to sign up and accept waiver at same time          Ability to sign up for more than one event and only pay once          Ability to sign up more than one kid and only pay once          Receipt say FPY          Ability to become a member and register for events at same time              Ability to pay for membership only once and have it deducted from other events          Create following pages: Athletes, Membership</p>	

3. **Things to do :**

- Changing the website Navigation – **Kim – completed Jan 31, 2017**
- Upgrade sportical – **Matt**
- Investigate the ability to sign up for multiple events and pay once -**Kim**
- Investigate the ability to sign up multiple kids and pay once – **Kim**
- Investigate the ability to sign up and agree to a waiver – **Kim**
- Inquire to when the active living guide comes out – **Matt – completed Feb. 1, 2017**
- Determine what information is required for sign up – **unassigned**

4. **Next Steps**

Meet to determine the most effective way signup for membership and camps options.  
**TBD**

5. **Meeting adjourned 8:15 pm.**

Next Executive meeting: February 9, 2017, 6:30-8:30 at Sport Yukon.