



**Flatwater North**  
Executive Meeting Agenda  
Date: December 13, 2018  
Time: 6:00 - 7:30 pm

**Present:** Kim Hobus, Helen Anne Girouard, Carmen Gustafson, Kim Porter, Niki Parry, Denise McCann, Daniel Girouard

Meeting called to order: 6:10 pm

Motion to accept meeting agenda Helen Anne. Seconded Kim H. Passed.

**Information Items:**

1. Flatwater North received \$1000 from the City of Whitehorse Recreation Grant for site improvements. Details about the specifics of the grant will follow.
2. Spring Training in Florida. Due to lack of funds and very low interest from athletes to attend spring training in Florida in 2019 Flatwater North will not send coach. One athlete is participating and travelling at her own expense.

**Agenda**

1. **Fundraising** – To keep the club finances in order, we need to raise approx. \$2000 to balance the budget from last season. A number of ideas fundraising ideas were shared:
  - I) Bottle Drive** – December 29 from 10am – 12 pm. Meet at EET School parking lot. Kim H will create ad for FB promoting donations to FN when dropping off bottles.
  - II) Grocery Bagging** – Helen Anne will enquire about dates for some grocery bagging
  - III) Garage Sale** – Indoor garage sale (in a school gym) the club solicits community members to bring garage sale items to location and funds raised go to Flatwater. Excellent idea to meet a need for the community to re-use goods since free stores have closed. Event would include food sales and silent auction to boost profit. Logistics to be figured out ... Helen Anne will contact CoW for gym availability. This would be a good event for the spring. Possibility for a car boot sale – have a location people bring cars and stuff to sell out of car.
  - IV) Family Hockey Tournament** – Mt Lorne community Centre. 3 on 3 hockey, teams sign up and pay to join. Logistics to be organized: Dan will check availability of Mt Lorne, advertising for event, food sales at event? (permit needed). Will get back to board ASAP with dates and those who wish to help can work with Dan on the project.
2. **Financial Update** – Kim P  
Finance report presented to board. The separation between Flatwater Yukon and Flatwater North will be completed 100% before spring registration fees start coming in. The money owed to FY from FN for start-up costs has been paid and assets are now part of Flatwater North. The outstanding fundraising dollars will be put to Flatwater Yukon to balance the books before role over.

3. **2019 Board Retreat Day** – Helen Anne  
The board will meet on Saturday January 5, 2019 10:00 – 4:00 pm at Kookatsoon Lake for a retreat to do spring/summer planning.  
On the agenda:
  - Summer program plan – staffing, camp weeks, regattas, coaching needs
  - Board/staff responsibilities
  - Budget
  - Yearly timeline for club
  - Site improvement
  - Affiliates
  
4. **Canada Summer Jobs** – Helen Anne  
Application due date mid-January. Helen Anne will process application after the Jan 5 retreat.
  
5. **Active Living Guide** – Helen Anne  
Application for full page ad has been submitted. Art work is due on January 15, 2019. Guide published on Feb 25, 2019
  
6. **Communications** – Kim H
  - Youth Training for January – March 2019 will be posted to Sportical (Kim H)
  - Kim proposes a meeting with CoW parks and rec in the spring to discuss any concerns
  - Kim to send email out to membership list to include: Jan-Mar programming, bottle drive and option to donate at Raven/P&M
  
7. **Staffing** - Daniel  
Daniel will pursue conversation with potential coach from down south to start discussion for spring/summer employment. No promises or offers will be made at this point until board finalizes plan for summer.

**Meeting adjourned:** 7:30 pm

**Next meeting date:** January 5, 2019 from 10 am– 4 pm Retreat Day – Kookatsoon

