



## **Flatwater Paddling Yukon**

### **Executive Meeting Agenda**

Date: May 5, 2019

Time: 6:00 - 6:30 pm

**Present:** Kim Hobus, Kim Porter, Carmen Gustafson, Niki Parry, Helen Anne Girouard, Daniel Girouard  
Meeting called to order: 6:08 pm

Motion to accept meeting agenda by Helen Anne. Seconded Kim Porter. Passed.

Motion to accept meeting minutes from April 1, 2019 made by Helen Anne. Seconded Niki P. Passed.

### **Information Items:**

**1. Insurance renewal – Helen Anne**

Helen Anne worked with Cameron Cheung at the SCB Insurance Agencies to secure a new umbrella liability policy for Flatwater Paddling Yukon with coverage for the Flatwater North Affiliate. The new policy is with Markel (\$3600) and is more expensive than our previous insurance (Everest \$2500), however, the reason for this change is due to lack of communication and service with Everest. Cameron had no communication back from Everest until only a couple days before the renewal date after multiple attempts to discuss our policy. The new policy with Markel covers both FPY, affiliate and drop down Directors and officers insurance for both societies.

For the future, we could consider having a separate Directors and Officers insurance for the societies as a stand-alone policy, which would protect us even more. Helen Anne will get more information for the board next meeting so we can make an informed decision.

**2. City of Whitehorse – Helen Anne**

The Development Permit application for the Schwatka Lake Day Use area has been submitted to the planning department of the City of Whitehorse. This permit needs to be renewed yearly with Darcy McCord. Helen Anne changed the name on the title of the development permit to be Flatwater North.

**3. City of Whitehorse – Helen Anne**

The business licence for the operations on Flatwater North has been renewed for another year. The business licence is now in the name of Flatwater North to reflect the change in our business operations.

**4. YS4L/YRAC**

Application for funding was submitted on April 19<sup>th</sup>.

**5. Canoe Trailer – Helen Anne**

The canoe trailer registration was renewed and transferred to Flatwater North from Flatwater Paddling Yukon.

## **Agenda Items**

### **1. Budget and Finances – Kim P**

Budget and finances are in order. FPY will receive affiliate fees from Flatwater North in order to pay the insurance renewal.

### **2. Communications**

Posters for the Circuit Races have been printed and will be put up around town.  
Niki will purchase banners with Flatwater Paddling Yukon logo for events and sea cans.

### **3. Affiliates – Kim Hobus**

Kim has been in conversation preliminary conversations with members of other paddling clubs to see how the affiliate program with Flatwater Paddling Yukon could be a benefit to them.

### **4. Affiliate fees –**

Kim Porter will write up procedure for Flatwater North's payment to Flatwater Paddling Yukon. The affiliate fee is \$200 plus \$10 per member. This fee needs to cover the amount of the cost of insurance for FPY. Due to the fact that the price of insurance has increased significantly we need to re-visit the price of membership and ensure we cover the insurance cost. Kim will propose procedure for collecting affiliate fees from member clubs (dates).

Meeting adjourned at 6:30 pm.

Next meeting date: \_\_\_\_\_