



**Flatwater North**  
Executive Meeting Agenda  
August 25, 2019  
1:00 – 4:00 pm

**Present:** Kim Porter, Niki Parry, Helen Anne Girouard, Daniel Girouard

**Regrets:** Carmen Gustafson, Kim Hobus

Meeting called to order: 1:15 pm

Motion to accept meeting agenda Helen Anne Girouard. Seconded Niki Parry. Passed.

**Information Items:**

1. Canada Summer Jobs

- HA will do reports with Kim P
- Kim P notes that the mid-summer advance has not been deposited into our account. HA will follow up with this

2. Lotteries Project fund

- finalizing project – most of the equipment has been purchased
- asked for extension to reporting (to Oct 15) due to uncertainty of war canoe delivery

3. Reports from summer - coaches, ED

- will share at the next exec meeting

**Discussion items:**

1. **Budget**

- finances are in good order
- actual expenses and projected budget items are all very close
- there are no areas in which we are significantly over budget
- waiting on Canada Summer Jobs funding and the final payments from Lotteries and Youth Investment funds that we will receive when final project reports are submitted

*Motion made by Helen Anne Girouard for Flatwater North for Coach Lynwen's Competition development evaluation (\$350) from the budget line of Coaching Development. Seconded Niki P. Passed.*

**Staffing update**

- Lynwen will not be returning to Whitehorse after Nationals. Her contract will end on September 6 (instead of September 13). In the time after Nationals she will do final reports, recommendations and prepares fall cross-training programmes for the athletes.
- Will discuss staffing needs in Dec/Jan to be in a position to hire coaches for next summer early in new year

### Fall programming

- Plan for fall training program same as last winter :  
Tuesday and Thursday 4:30 – 5:30 pm at CGC. Program fee \$350 (includes entry to CGC for those who need it).

October 2 – December 12 = \$350

January 7 – April 30 (excluding spring break) = \$480

- Daniel will supervise the athletes in the gym (will periodically ask for substitute when he can't attend)
- Lynwen and Daniel will design programs for the youth to do weights which will include a cardio component that can be done on their own time outside of the Tuesday/Thursday work outs
- Kim H – please ad this program to a prominent place on the website (front page button?) and send out email to regatta ready families to invite them specifically

### Events

- **Maple Ridge** – all details are good. Travelling on Sept 6-8. Lotteries travel funds were allocated to those who have not traveled yet this summer and to one adult
- **Icebreaker** – suggestion to have a vehicle stay at start and then go to the McRae put-in in case there is need for participants to return or get off the river, suggestion to have mandatory gear/equipment for the weather, good learning for our young paddlers about being prepared for all conditions
- **Chili and Beans** – need to have designated registration/membership person, put forms on-line for people to do ahead of time, Pat McKenna will give materials/equipment for Chili and Bean race to club to store, parents will need to step up to help with food prep next year as Pat will not be able to
- **Circuit Races** – 3 circuit races, attendance low for them, mostly club athletes and a few regulars, would be ideal to have the circuit race at Schwatka as it would be logistically easier, excellent paddling practice for the sprint athletes for long distance races at regattas
- **Paddle-Cross** – was excellent must do again – Jake's organisation was great
- **Championships** – went well, lower attendance than in the past, the core group of paddlers were there and it ran as a real regatta, however, there was not as much community people coming out, advertising was lacking, should have advertised on radio and to the wider community
- **Voyageur/Dragon Boat** – suggestion to have a new race for voyageurs and dragon boat

crews, on Schwatka Lake, do an orienteering type course where

- **Fall Freeze-up Race** – McClintock River  
Fall Freeze Up Race (10km)  
September 21st 1pm
- Niki will make poster and we can spread the word on social media
- Offer hot chocolate and/or soup at the end of the race (HA will do this and registrations)

### **AGM**

- Thursday November 14<sup>th</sup> CGC 5:30 – 8:00 pm
- Have a more dynamic format which will encourage youth and families to attend
- Pizza supper followed by celebration awards night, kids go to the pool or do a fun cross-training activity, adults to do the AGM
- Send out message to all parents, especially Regatta Ready parents to target their attendance
- Niki will make poster
- Need to advertise in local papers 3 weeks before
- have list of activities they can help with on registration
- Niki will contact the CGC to book room

### **Website**

- get AGM advertised on website
- advertise Fall Freeze up
- add fall/winter programming
- Vincent uploaded CK photos to Flickr

### **CKC conference**

- November 22-24 in Dartmouth, NS
- Helen Anne and Daniel will attend to represent the club/TSO
- Funding from YRAC will be used to cover these cost

### **SeaCan ventilation project**

- Helen Anne will recruit a club member to project manage this.
- Funds are available from YRAC Operation and Maintenance funds (\$3000)
- Installation of vents and re-installation of locks on sea cans

### **Affiliates**

- Kim P has some ideas to share. We will set up as straightforward payment fee structure for potential affiliates, based on number of members (i.e. 0-50 members, 51-100 members, etc.)
- Helen Anne will enquire with potential affiliate members about why they did not go through with becoming affiliates

### **Fundraisers**

- Daniel will organise 2 hockey 3-on-3 hockey tournaments
- November/December for youth and Jan/Feb for adults
- Bottle drive in the fall – October 5

Meeting adjourned 3:40pm

Next meeting:

September agenda:

**Membership rates** – set new membership rates. Need to raise membership rates to ensure that the cost of insurance is more adequately covered, will look at other Yukon sport clubs and other canoe clubs for comparison

**Summer Reports** – coaches reports, ED report, Report from Patrick for Dragon boat

October agenda:

**Volunteer roles** – prepare roles that we want to target help with – communications person, sponsorship person, fundraiser organiser

**Summer plan** – potential of hosting paddlers from southern clubs after prairie divisional regatta (mid-July) have athletes come north (charter?) to train for a week and then have Yukon Championship Regatta