



Flatwater North and Flatwater Paddling Yukon

Executive Meeting Agenda

Date: Thursday May 7, 2020

Time: 6:00 – 7:30 pm

Present: Helen Anne Girouard, Niki Parry, Sarah Lewis, Kim Porter, Denise McCann, Daniel Girouard

Regrets:

Meeting called to order: 6:00 pm

Motion to accept meeting agenda Helen Anne. Seconded Niki Parry. Passed.

Motion made by Helen Anne to accept meeting minutes from March 28, 2020. Seconded Kim Porter. Passed.

Information Items:

1. CKC Update - Helen Anne

- CKC is working on supporting clubs, divisions and provinces through the Covid pandemic and is currently creating "return to play" documents for clubs as the season is getting underway and different jurisdictions are starting to reopen. Sport Law & Strategy Group is available for financial and legal support for member clubs.

- CKC club fees are being waived this year.

- June 1st Decision will be made about whether CKC Nationals will take place.

2. Lotteries Yukon Project Fund – Helen Anne

Application to purchase trailer for Traveling Road show was submitted under Flatwater North. In light of Covid restrictions, if the funding is approved for the trailer, it will be used for future programming.

3. CDF - Dragon Boat – Helen Anne

Helen Anne is working on final reports and they will be submitted by May 31.

The dragon boat was brought up to Whitehorse at the end of April. Thanks to Dan and Colin. There were complications on the road, and the truck and trailer ended up being towed from Dease Lake. It is expected that we will be able to cover the cost of the towing and all the expenses of the transport with the funds from CDF.

4. City of Whitehorse Development Permit – Due at the end of May. Helen Anne will do the paper work for this permit (allows us to have sea cans and operate at Schwatka Lake Day Use Area).

Last year cost was \$275

5. **Canada Summer Jobs** – Helen Anne
Still no news from CSJ regarding our applications. The program has been modified to allow more flexibility in offering work to young people. I.e. we can hire staff part time if necessary and we have until Feb 28, 2021 to use the funds.
6. **City of Whitehorse Rec Grant** – Helen Anne
Application was submitted in March for \$1108 to purchase an event tent and bbq for the club.
7. **Graffiti** – Helen Anne
It was brought to our attention that the sea cans have been tagged with graffiti. We have blue paint left from last year and we will be able to have our staff paint over it. Idea for future consideration: hiring a graffiti artist to do a design on the seacans and it will be “tagged” so no other graffiti should happen.

Agenda Items:

1. **Budget and Finances** – Kim Porter
Finances are in order. Speculative calculations made that if we do not have any programming this summer, we will be able to make it through in the black with the funds we have. This is not a likely scenario, as we are hoping to have some programs, even if limited.
2. **Summer Programming** – Discussion
Conditional on CMOH Recommendations? What are we willing/able to offer in the way of programming?

Discussion: We will look closely at how we are going to be able to offer programming to youth and adults this summer based on the CMOH recommendations. Possibility of having only the older (regatta Ready and Sprint) athletes paddle this summer and hire one or two coaches.
 - We will have to put policies and standards into place for safe programming. Limit the groups to 10, keep physical distancing standards. These standards may be difficult for staff to ensure.
 - Helen Anne will research the recommendations and see what other jurisdictions are doing for reopening and follow CKC recommended guidelines
 - Daniel will contact local coaches to see if they are willing/able to work. Hiring coaches from outside is not feasible, based on the travel restriction
 - HA will enquire at the city what the plans are for the Schwatka Lake Day Use area
 - Niki will write up a note to members and canoe kids families who are already registered to assure them that we are looking at ways of offering programming and that they should stay tuned.
3. **Litter Pick up** – Denise
Denise has secured two sections of the City of Whitehorse to clean up as a fundraiser. Dates: May 12th and May 19th at 4:00 pm. The sections: Nitsutlin and Chadburn Lake Road.
Action: Communications team: advertise the pick-up for volunteers
4. **Insurance renewal** – Helen Anne
Liability insurance has been renewed for 2020-2021. HA negotiated no new rate increase, rate

same as last year, \$3600.

With the increasing value of our fleet of equipment, it is necessary for us to have asset insurance. Helen Anne and Dan are working on a list of equipment that we will submit to the underwriter to see what the policy will cost. Will follow up with the board next month.

5. CKC Policy – Helen Anne

Motion made by Helen Anne Girouard to accept and adopt the CKC Safe Sport Policy Suite which includes the following policies: Athlete protection policy, Code of Conduct and Ethics, Discipline and Complaints Policy, Investigations Policy – Discrimination, Harassment and Maltreatment, Dispute Resolution Policy, Appeal Policy, Event Discipline Policy, Social Media Policy and Screening Policy. These policies will come into effect immediately and override any previous policies.